

Robin

How to Get Started

robinpowered.com

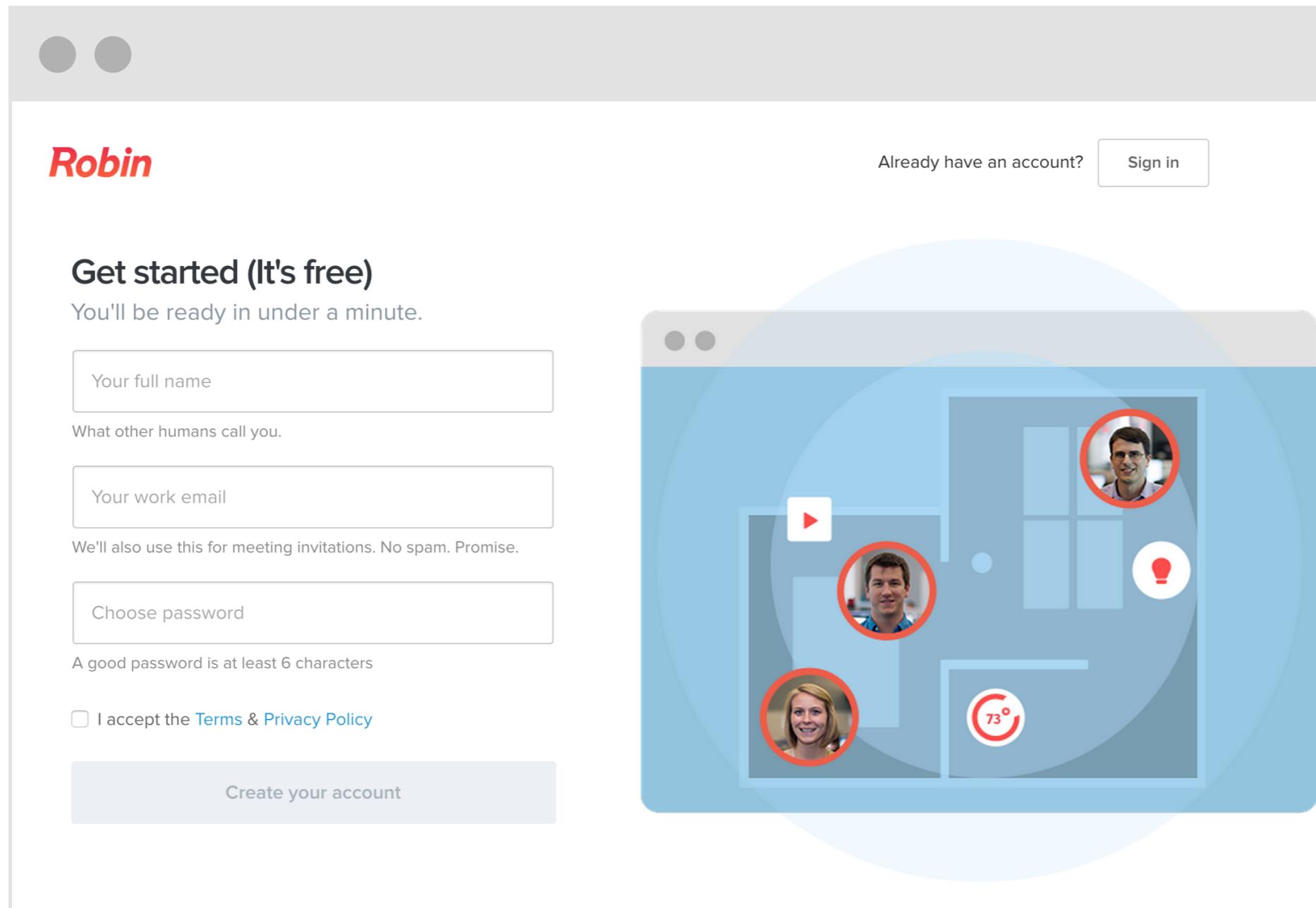
Setting up Robin

Really simple meeting room booking from any device

1. Create an account, make your office
2. Add a room calendar
3. Add a conference room tablet display
4. Get the Robin mobile app
5. Bonus: Enable presence with beacons

1. Create a Robin account

Register with your work email at dashboard.robinpowered.com to make your office and add its first room.



Robin

Already have an account? [Sign in](#)

Get started (It's free)

You'll be ready in under a minute.

Your full name

What other humans call you.

Your work email

We'll also use this for meeting invitations. No spam. Promise.

Choose password

A good password is at least 6 characters

I accept the [Terms & Privacy Policy](#)

Create your account

2. Connect a room calendar

Select a room and click “Add a Calendar” under the Schedule tab.

The screenshot shows the Robin interface for configuring a room. On the left, a sidebar lists available spaces, with 'Front Meeting Space' selected. The main content area shows the 'Front Meeting Space' details, including a status of 'Available' and a 'Schedule' tab. A modal dialog titled 'How do people book this room?' is open, displaying a list of calendar options. The 'No Calendar' option is selected. A red arrow points from the 'Add a Calendar' button in the 'Choose a calendar' section to the modal dialog.

Supported now:  Google Apps

Coming soon:  Outlook

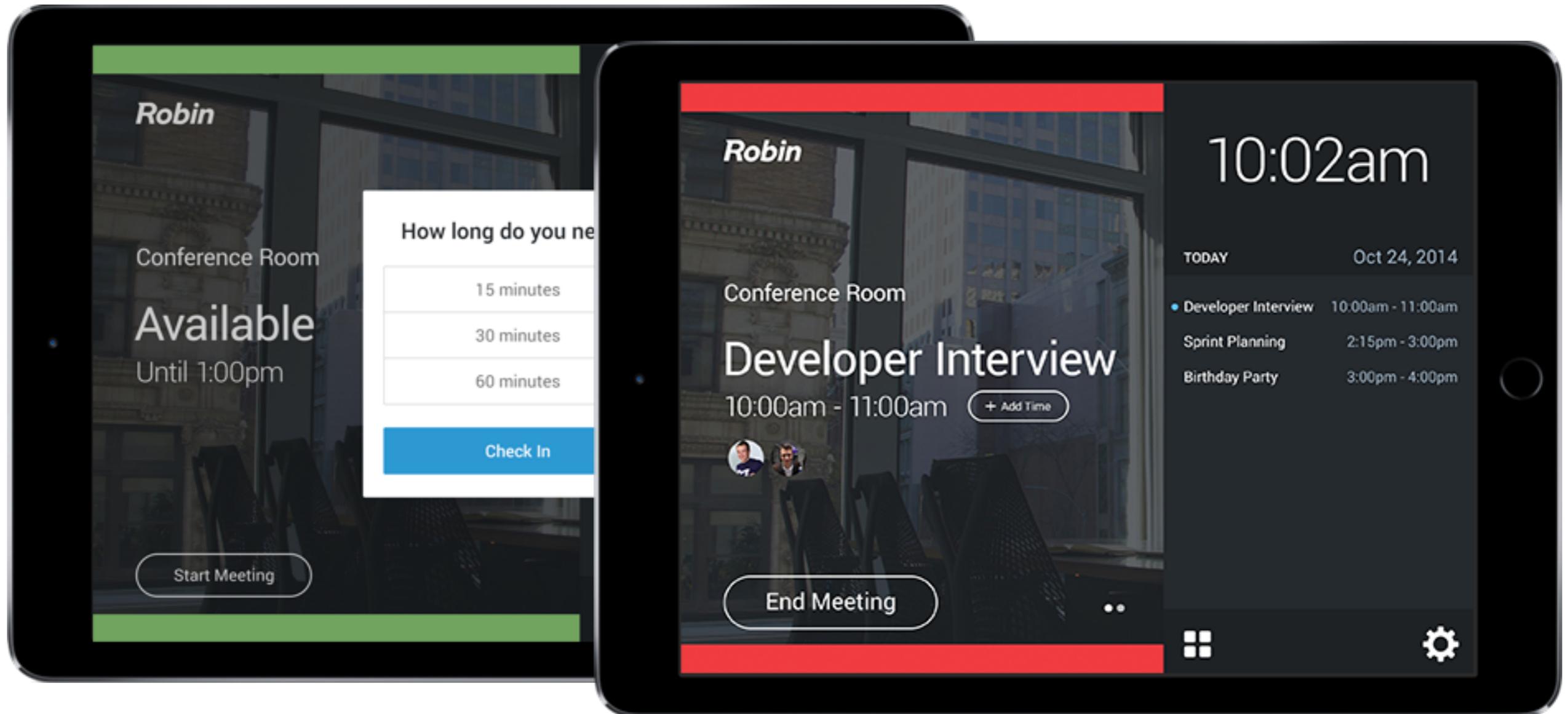
How to set up calendar access:

<http://support.robinpowered.com/hc/en-us/articles/204394240-Recommended-Settings-within-Google-Apps->

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3. Connect a conference room display

Share up-to-date schedules with iPads outside each room



Mounting your tablet?

We recommend mounts from hecklerdesign.com



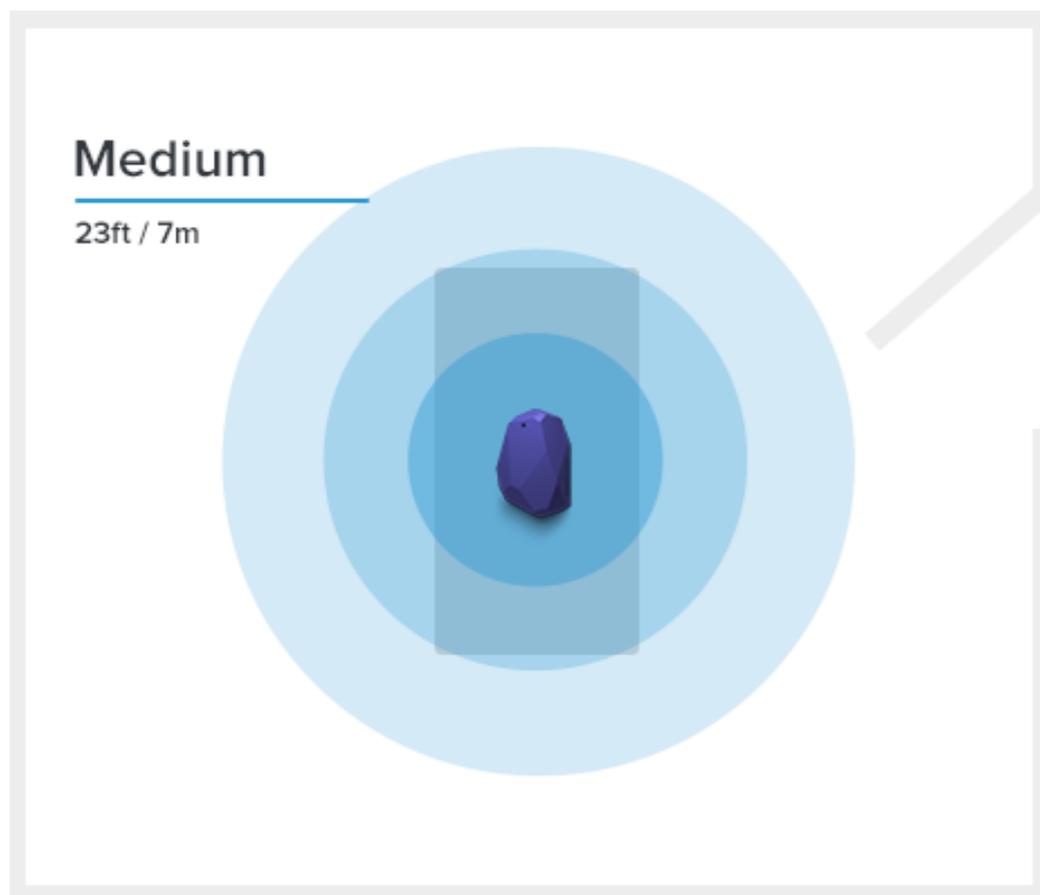
4. Download the Robin mobile app

Find and book meeting rooms from anywhere

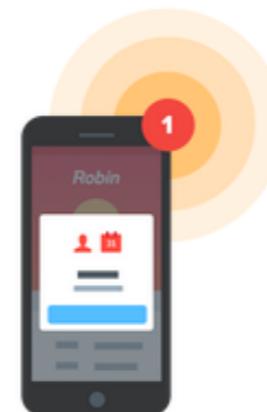


5. Bonus: Add beacons for presence sensing

Rooms with beacons can automate booking, identify people, and have more accurate usage analytics.



Beacons mark and identify rooms



Phones with Robin detect the beacon and update a persons location

For more on beacon setup:

<http://support.robinpowered.com/hc/en-us/articles/202513434-Turn-on-presence-with-Estimote-Beacons->

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Ordering beacons?

We recommend beacons from [estimote.com](https://www.estimote.com)



You're good to go!

Questions? Email me at sam@robinpowered.com

Video walkthroughs & more support at support.robinpowered.com

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